

MOUNT LAUREL FIRE DEPARTMENT

Est. 1953

69 Elbo Lane
Mount Laurel, NJ 08054-9630

Tel: (856) 234-6053

Fax: (856) 234-3756

TO: Realtors/Applicants
FROM: Ross A. Kownatsky, Sr., Fire Marshal
DATE: April 2, 2012
RE: RESIDENTIAL RESALES AND RENTAL UNITS



*Plus Convenience Fee

Applications may be completed by the following methods:

- **Remotely**
 - Download this packet and complete the application in its entirety
 - Fax the completed application to the Fax # listed above
 - Our staff will contact you to schedule an appointment
 - Payment will be made during the scheduling
 - Credit Cards are the only form of payment that will be accepted over the phone.
- **In Person at the Fire District Office, 69 Elbo Lane:**
 - Pick up a packet in person, or download this packet and complete the application in its entirety, bringing it with you to our office
 - Payment will be accepted in the following formats
 - Exact Cash, Check, Credit Card, Pinless Debit Card

CHANGE OF OFFICE HOURS EFFECTIVE IMMEDIATELY

The Fire District Office will be open from 8:00 am – 16:30 pm Monday through Friday

Inspections are scheduled for **Wednesdays, on a first come first serve basis**. The application must include the buyer and seller's name, date of property transfer and year of construction. Landlords must also register with the Township Clerk's office. **The application must be completed prior to receiving an appointment.** To make this procedure run smoothly for the applicant, it is recommended that the applicant and/or representative apply for this inspection 3 – 4 weeks prior to an anticipated closing/move-in date. **In the event that a failure occurs, you will not need to fill out a new application. You will need to re-fax, or in person return to the Fire District Office with your initial application and pay for a new appointment and one will be assigned.** Applicants who have smoke detectors that are connected to a fire alarm system will be responsible to know the password to deactivate the system.

The downloaded packet will have an expiration date listed at the top. This is to ensure that the Fire District receives the current application, in the event that the application changes. Applications received past their expiration date will not be accepted. Therefore you should frequently check our website and ensure that you are using the current version.

Appointments will be assigned by a block of time, not to exceed 1.5 hours, based on the area in which the certification will be done. The applicant will be required to be at the testing location at the start time of the appointment until the certification is completed. If your appointment block is 0800-0930, you are required to be on location at 0800. Failure to be at the testing location from the start of the appointment block will result in a failure, and a new appointment will have to be scheduled and paid for.

Pursuant to the New Jersey Uniform Fire Code, Subchapter Four 5:70-2.9(d), the fees are as follows:

Price for Application fee:

Any available Wednesday appointment:
Any other weekday requested 8:00AM -4:30PM:
Any time outside of normal office hours (based on availability)

All fees are non refundable

\$ 50.00
\$100.00
\$150.00

WHERE TO LOCATE DETECTORS:

Detectors are to be located on every level of a residence, basement, first floor, second floor, and in every separate sleeping area, between sleeping areas and living areas such as the kitchen, garage, basement or utility room. In homes with only one sleeping area on one floor, a detector is to be put in the hallway outside the bedrooms as shown in Figure 1. In single floor homes with two separate sleeping areas, two detectors are required, outside each sleeping area as shown in Figure 2. In multi-level homes, detectors should be located outside sleeping areas and at every finished level of the home as shown in Figure 3. Basement detectors should be located in the bottom of basement stairwells as shown in Figure 4.

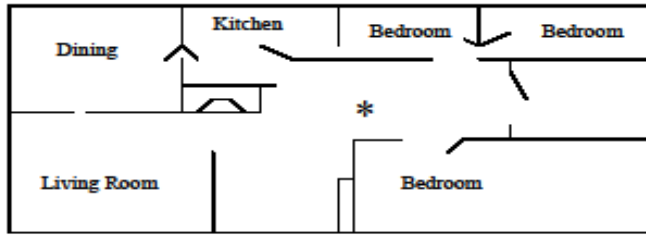


Figure 1 * SMOKE DETECTOR

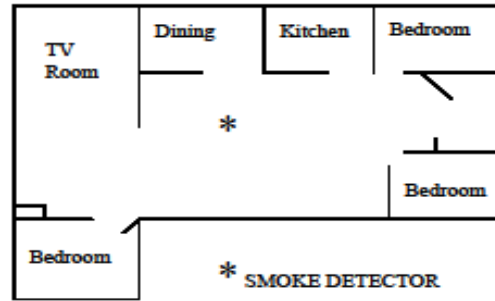


Figure 2

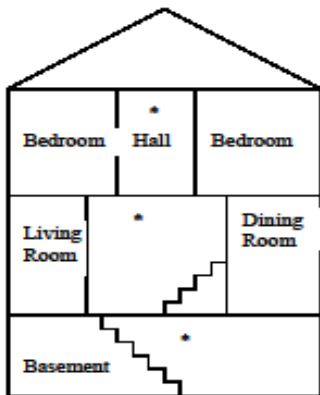


Figure 3 * SMOKE DETECTORS

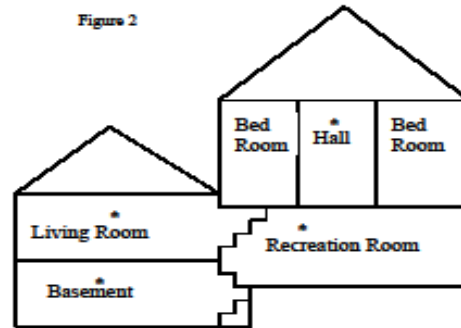


Figure 4 * SMOKE DETECTOR

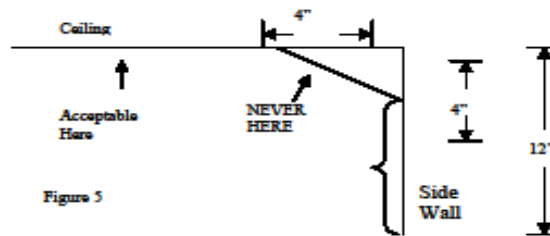


Figure 5

DOUBLE CHECK YOUR FIRE EXTINGUISHER!!!!
 The size of the required extinguisher is comparable to a 2- liter bottle

2A:10BC

Maximum weight of 10 pounds



Class A: Ordinary combustibles such as wood, cloth, and paper.

Class B: Flammable liquids such as gasoline, oil, and oil-based paint.

Class C: Energized electrical equipment - including wiring, fuse boxes, circuit breakers, and appliances.



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69 Elbo Lane

Mount Laurel, NJ 08054

VALID 4/1/12 THRU 6/30/12

Tel: (856) 234-6053
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Application for Smoke Detector Carbon Monoxide Detector Inspection

Street Address of Property: _____

Seller or Landlord of Property: _____ Year of Construction: _____

Buyer or Tenant of Property: _____ Date of Property Transfer: _____

The following items are to be read carefully and acknowledged by the Applicant by placing his/her initials inside the box.

- I understand that **any change of ownership or occupancy (including the storage of personal property)** may not occur, prior to a successful inspection AND possession of a Certificate of Smoke Detector Certification (passed inspection). Furthermore, I understand that if there is any change of ownership or occupancy (including the storage of personal property), without this required inspection, the owner will (will, shall, or may) be subject to a penalty of not less than \$500 or more than \$2,500 per occurrence (N.J.A.C. 5:70-2.3).
- I understand that a Fire Inspector from the Mt. Laurel Fire Department Bureau of Fire Prevention will inspect the dwelling unit during the given block of time referenced below. If the assigned block of time is missed by the applicant or the applicants' agent, another non-refundable application fee must be paid. I also understand if I do not pass the inspection I must return to Fire Headquarters and pay another non-refundable application fee.
- I understand that all Smoke Detectors within the dwelling unit must be installed and maintained in accordance with NFPA 72. I understand that all **AC powered Smoke Detectors must be electrically inter-connected**. I understand that each level of the dwelling unit is required to have either an AC (electric) or a DC (battery) powered Smoke Detector installed. I understand that the table below provides me with the requirements of the Construction Code regarding the number of and type of smoke detectors that are required based on the year the dwelling unit was built or CO (Certificate of Occupancy) was issued. I understand that **all smoke detectors must be less than 10 years old** as per Mt. Laurel Township Local Ordinance 1985-12, Chapter 81, Section 81-24. The realtor, owner, seller or buyer must physically take the smoke detectors down and look for a date on the back. If there is no date, you must call the manufacturer to determine the date.

Minimum requirements of smoke detectors and location of installation

Pre 1975	DC powered Smoke Detector on each level including basement (if applicable)
1975 – 1977	AC powered Smoke Detector on uppermost level (DC smoke detector on all other levels)
1977 – 1983	AC powered Smoke Detector on uppermost and basement level (electrically inter-connected) (DC smoke detector on all other levels)
1983 – 1991	AC powered Smoke Detector on every level (electrically inter-connected)
1991 – Present	AC powered Smoke Detector with battery backup on each level and in each sleeping area (bedroom) (electrically inter-connected)

- I understand that a **fully charged & working** fire extinguisher with a **minimum rating of 2A:10 BC** and a maximum weight of 10 lbs. must be installed within 10' of the kitchen, **not** located behind doors or in cabinets and be **mounted** no higher than 5' from floor.
- I understand that the Fire Inspector will need access to the electrical panel and that the **circuit for the smoke detectors must be located and labeled** for testing purposes prior to his arrival. Homeowner/Agent will be responsible for turning circuit on and off.
- I understand that if the dwelling has at least one fuel burning appliance, fireplace or a garage, a CO (Carbon Monoxide) detector shall be **installed within 10 feet of all sleeping areas**.
- I understand that the Fire Inspector will also check the visibility and readability of the House Numbers on the dwelling unit to verify that they are visible and readable from the street in the event of an emergency. The House numbers shall be in accordance with the Code of the Township of Mt. Laurel (1983-26, Chapter 105) as follows:
- Only Arabic Numerals may be used.
 - Minimum height of Arabic Numerals is at least 3"
 - The House Numbers are mounted in a secure fashion.
 - The color/material of the House Numbers sufficiently contrasts with the background they are mounted to.
 - The House Numbers are located at least 30" above ground level and are placed so as not to be obstructed by trees or shrubs and are in direct line of sight from the street the dwelling unit fronts onto.
- I understand that the above listed items are to be completed **BEFORE** the inspector arrives, as he cannot install/repair items because he has other appointments and limited time. In the event that a failure occurs, a new appointment must be made and paid for and a new appointment will be assigned. I also understand that the **person meeting the inspector for the appointment must be 18 years of age, or older.**

Print Name: _____ Signature: _____ Date: _____

----- **FOR FIRE PREVENTION OFFICE USE ONLY - APPOINTMENT INFORMATION** -----

Point of Contact for Inspection (print): _____ Phone# (cell if possible): _____
1st Insp Date: / /11 Inspection Time: _____ Application Taken By: _____ Amount Paid:\$ _____ Cash/Credit/Check # _____
2nd Insp Date: / /11 Inspection Time: _____ Application Taken By: _____ Amount Paid:\$ _____ Cash/Credit/Check # _____

Appointment must be completed within 60 days of application - All fees are non-refundable

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Tel: (856) 234-6053
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Smoke Detector Compliance Applicant Information

Please Print Clearly

Realtor

Name: _____

Company Name: _____

Company Address: _____

Business Phone: _____ Cell Phone: _____

Seller or Landlord:

Name: _____

Address: (new or good address for future correspondence) _____

Phone Number (cell phone if possible): _____

Applicant: (in the event the person applying for the application is neither the owner of the property or the Realtor)

Name: _____

Address: (new or good address for future correspondence) _____

Contact # for scheduling purposes: _____